

**Tyngsborough Sewer Commission
Meeting Minutes
March 22, 2012, 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept**

Commissioners Attending: Jeff Hannaford (JH), Gerry Foley (GF), Fred Perrault (FP)
Also attending: Allen Curseaden, Superintendent
Caryn DeCarteret, Administrator
Rosemary Blaquier, Woodard & Curran
Jeff Blake, Kopelman & Paige

Call to Order

The meeting was called to order by Jeff Hannaford at 6:03 PM.

Approved 6/28/12

Item 1) Citizens' Time

None

Item 2) Woodard and Curren: SRF Funding update. Discussion regarding Draft Fundable list, required Town Meeting vote, Phase I & II engineering, funding options for Phase I & II construction and maps of Sewer System.

Motion by GF to move to Item 9 Executive Session, second FP. The motion carried 3-0-0.

Item 9) EXECUTIVE SESSION: Litigation SES Partners v Tyngsborough Sewer Commission re:92 Middlesex Road connection fee.

Motion by GF to come out of Executive Session, second FP. The motion carried 3-0-0.

Motion by GF to move to Item 3 Administrator's Report, second FP. The motion carried 3-0-0.

Item 3: Administrator's Report (copy of report attached)

1. 92 Middlesex Road, SES Partners. Tax Collector needs a determination of fees, interest and settlement, continued from 2/9, 2/23 & 3/8. **Handled in Executive Session**
2. Abatements:
 - a) 12 & 24 Merrimack Way for 1st & 2nd half FY 2012: **Approved**
 - b) 49 Windemere Circle : **Approved**
 - c) Time limit for allowing abatements: **Abatements are limited to one year**
 - d) 8 Sunset Way: has in-law but being billed as 2 units: **Approved**
3. Minutes from 2/8/12 & 2/23/12 for approval: **Will be placed on Agenda for 4/12/12 meeting**
4. I spoke with Allen regarding the odor issue from the Maple Ridge over 55 Homeowner's Association President Ed Wallace. Allen stated that the only call he received was from the apartment manager, who had stated that the odor comes and goes. Allen, the apartment manager and John from Applewood Construction met on site, could not detect an odor. Allen suggested that it could possibly be the low lying wetland vegetation giving off the odor.
5. Commitment#34: 3rd Qtr Commercial: **Approved & Signed**
6. Letter from Dracut in response to request for repairs: **Superintendent will connect with Dracut Superintendent to coordinate repairs**
7. Escalation payment from Chelmsford. **Reviewed compared to last year's and FY 2012 budgeted amount, no further questions or comments from the Commission**

Item 4: Superintendent's Report (Copied from attached report)

Superintendent's update

3-22-12

Elm St, made repairs to control replaced relay cube
System appears to be operating normal
(Weston Sampson) provided the relay

Inspecting manhole covers for winter damage and compiling a list also Paul and Bill have been patching
Needed area

Yard work at the Stations has started (clean up, raking)

Installed control light outside Bridgeview Station
These are the green lights that indicate control power

Approved 6/28/12

Making rounds of the Pump stations performing inspections

Started to prepare the winter equipment for summer storage
(Snow blowers plow package)

Manhole cover repairs made on Dunstable Rd we had LeBlanc Contractor remove and replace top course of brick and reset frame also remove pavement from around the manhole beside it (the manhole cover and ring had broken free and bouncing)

Serviced trucks, (washed waxed) clean shop. Pulled out
Lawn maintenance trailer started clean up and inspect
Equipment

Ordering equipment for Flints station for the proposed upgrades mission system VFD's transducer and PLC
We have had a number of alarms for high water in the past two weeks this is do to both stations pumping at the same time.

Thank you
Allen Curseaden

Item 5) Correspondence

None

Item 6) Complaints

None

Item 7) New Business

None

Item 8) Old Business

None

Item 10) Adjournment

Motion to adjourn at 7:53 pm was made by FP. Second: GF. The motion carried 3-0-0.